

Information is excerpt provided from the BPW OHIO Policies and Procedures

VIII. STATE NOMINATING COMMITTEE

A. Nominations

1. Not later than September 1, the State Nominating Committee Chair shall send to the President of each Local Organization Candidate Data forms and a Request for endorsements of persons qualified for elected positions.
2. Local Organizations endorsing a candidate must return the forms, postmarked on or before February 1, to the State Nominating Committee Chair.
3. The Candidate Data Form (Exhibit B) shall include the nominee's signed permission, official and public support of the BPW/Ohio Legislative Platform, resume of qualifications, and the member's own Local Organization endorsement. A recent photograph and statement of expertise must accompany said form.
4. Statement of Candidate's specific expertise shall not exceed two hundred words and shall be published verbatim in the pre-annual meeting issues of the Ohio Business Woman.
5. It shall be the duty of this Committee to:
 - a. Identify and encourage potential candidates for BPW leadership positions.
 - b. Nominate one person for the office of President-elect and one or more persons for the offices of Vice-President, Recording Secretary, and Treasurer.
 - c. Nominate one or more persons for the office of President should it be necessary to hold a special election for this office.
 - d. Meet annually, at the discretion of the Nominating Committee Chair in person or via conference call, facsimile and/or electronic mail prior to Feb. 15.
6. It is the responsibility of the State Nominating Committee Chair to conduct this annual meeting.
7. The State Nominating Committee Chair will submit one copy of the forms and accompanying materials covering candidates for State Office to the State President by the required deadline date for publication in the pre-annual meeting issue of the Ohio Business Woman.
8. The State Nominating Committee Chair will report candidates for elective office to the Board of Directors after the meeting of the Nominating Committee and at the Opening Meeting of the State Annual Meeting.
9. Within two (2) weeks following the meeting, the Chair shall:
 - a. Send a list of Candidates with all candidate data forms, statements of specific expertise and photographs to the State President for publication in the Pre-Annual Meeting issue of the Ohio Business Woman.
 - b. Send written notification including Candidate Rules as stated in Section VIII (B) to each Candidate selected and to their Local Organization President. A sample letter is included in this manual (Exhibit F).
 - c. Send written notification to each Nominee not selected by the Committee and to their Local Organization President. A sample letter is included in this manual (Exhibit G).
10. Nominations for elective office may be made from the floor at State Annual meeting provided that an appropriate signed Candidate Data Form, recent photograph of the Nominee and Statement of Specific Expertise are immediately presented to the Presiding Officer of the Annual Meeting.

B. Candidate Rules

1. Only one mailing or endorsement ad in the Ohio Business Woman per Candidate is permitted. The Candidate, a Local Organization or a Region may do this.
2. Each Candidate's qualifications and picture may be posted only in a space not to exceed 8 1/2 by 11 inches on a centralized bulletin board, which will be available at the State Annual Meeting.
3. Said posting shall be done immediately following the close of Nominations from the Annual Meeting Floor.
4. Local Organizations and Regions of Candidates may not hold an Open House Prior to election.
5. No other campaign material of any kind is permitted.

C. Candidate Data Form

See Exhibit B